Shri Shivaji Education Society, Amravati's

DR.GOPALRAO KHEDKAR MAHAVIDYALAYA

Gadegaon (Telhara) Dist. Akola(M.S.)444 108

NAAC Reaccredited with B Grade (CGPA 2.12)

Phone: (07258) 231242

Website: www.drgkmtelh Email: clg_tel_dgk@ssessa.org

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) of the IQAC

2018-19

To

The Director,
National Assessment and Accreditation Council (NAAC)
Nagarbhavi, Bengaluru, 560072, Karnataka, India.

NAAC Track ID MHCOGN10611
NAAC Executive Committee No. & Date: EC/(SC)/13/A&A/93 dated 17 March 2016

Submitted by
Principal

Dr.Gopalrao Khedkar Mahavidyalaya

Gadegaon (Telhara) Dist. Akola(M.S) 444 108

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COVERING LETTER

To

The Director,

National Assessment and Accreditation Council (NAAC)

Nagarbhavi, Bengaluru, 560072, Karnataka, India.

NAAC Track ID MHCOGN10611

It gives me an enormous pleasure to submit **Annual Quality Assurance Report(AQAR)** of **Internal Quality Assurance Cell** (IQAC) for the year**2018-19**.All the IQAC members in the meeting haveformulatedthereport. While preparing the report, all the aspects have been taken into consideration including the action plan of next year. We have also focused attentionon strengths, weaknesses,opportunities and challenges (SWOC Analysis)

With kind regards!

Date: 31 Dec.2019.

Principal

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year.(For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(Data may be captured from IIQA)
1. Name of the Institution:Shri Shivaji Education Society Amravati's
Dr.Gopalrao Khedkar Mahavidyalaya, Gadegaon (Telhara)
 Dist.Akola.

- Name of the Head of the institution :**Dr.N.B.Bhusari**

- Designation: **Principal**

- Does the institution function from own campus: **Yes**

- Phone no./Alternate phone no**.: (07258)231242,231231**

- Mobile no**.: 9421463410 , 7972365189**

- Registered e-mail**: clg_tel_dgk@ssessa.org**

- Alternate e-mail : **gopal.jondhalekar@gmail.com**

- Address   :**Akola Road,Telhara,Dist. Akola**.

- City/Town   : **Gadegaon (Telhara)**

- State/UT   : **Maharashtra**

- Pin Code   : **444 108**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: **Co-education**Men/Women/Coeducation
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: **Grants-in aid/ UGC 2f and 12 (B)/ Self financing**
  (Please specify): Grants-in aid/UGC 2f & 12 (B)

- Name of the Affiliating University: **Sant Gadge Baba Amravati University, Amravati.**
- Name of the IQAC Co-ordinator :**Dr.G.O. Jondhalekar**
- Phone no. : (07258) 231242

  Alternate phone no.**7972365189**

- Mobile: **9527363897**

- IQAC e-mail address**: lqac2014gkmtelh@gmail.com**

- Alternate Email address: **gopal.jondhalekar@gmail.com**

3. Website address: www.drgkmtelh.org
     Web-link of the AQAR: (Previous Academic Year): www.drgamtelh.org/AQAR17-18.doc
   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?**Yes**

Yes/No....., if yes, whether it is uploaded in the Institutional Website: **Yes**

www.drgkmtelh.org

Web link: www.drgamtelh.org/AQAR18-19.doc

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	C++	69.25	2004	from:2004 to: 2009
2nd	B	2.12	2015	from:2015 to: 2020
3rd				
4th				
Visit				
Revisit				

6. Date of Establishment of IQAC: DD/MM/YYYY: 05/12/2004

7. Internal Quality Assurance System

7.1Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1.First Annual Meeting of IQAC 2.Second Annual Meeting of IQAC 3.Timely submission of AQAR 4.Feedback from all stakeholders 5.Academic & Administrative Audit	09 July, 2018, 2 hrs.27 March, 2019, 2 hrs. 31 December,2019 March,2019 April,2019	15 15

Note: Some Quality Assurance initiatives of the institution are: *(Indicative list)* • *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analyzed and used for improvements* • *Academic Administrative Audit (AAA) conducted and its follow up action* • *Participation in NIRF* • *ISO Certification* • *NBA etc.* • *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year:02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.
Yes/No
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes   No   No

         If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

   * Collected department wise Academic Calendar

   *Collected department wise Action Plan

   * Academic & administrative audit conducted

   * Academic Performance Indicators of faculty members

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

    Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Various study association 2.Academic calendar 2018-19 3. Online admission. 4. Guest lecture. 5. Participation in conference, seminar, refresher course, workshop.	1. Organized various study associations for students. 2. Activities conducted according to academic calendar. 3. Implemented online admission for UG & PG. 4. Faculty delivered guest lecture. 5. Faculties participated in conference, workshop & refresher course.

14. Whether the AQAR was placed before statutory body?   Yes /No: Yes

     Name of the statutory body: Management   Date of meeting(s):
04/04/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?

    Yes/No: No   Date: N/A

16. Whether institutional data submitted to AISHE: Yes/No: **Yes**

    Year: Date of Submission:

17. Does the Institution have Management Information System?

    Yes No: Yes

    If yes, give a brief description and a list of modules currently operational.
    (Maximum 500 words)

The institution informed the management about the role of IQAC and activities conducted by it.The preparation of AQAR was discussed in the college development committee. The college use to inform management about the appointment of clock hour basis teachers and get the consent of the same from management. The college also put the financial budget before the management. It also intimates the management about the number of admitted students besides the examination results

Part-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words
An institution follows curriculum designed by Sant Gadge Baba University, Amravati. The curriculum is carried out properly by concerning faculties. As per the plan from beginning to the end of academic session syllabus is completed within time, and its record is preserved by all faculties for future use and reference.100% curriculum is delivered as per procedure by the institution, besides keeping documentation.
1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

program me with Code	Date of Introduction	Course with Code	Date of Introduction
-	-	-	-

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.A.,B.Com,M.A.	Semester	Semester	2017-18		
Already adopted (mention the year) 2018-19					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	20+20+20=60	-

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
-	-	-

1.3.2 Field Projects / Internships under taken during the year

Project/programme Title	No. of students enrolled for Field Projects / Internships

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employees	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) Feedback obtained from the students is examined scrupulously and

utilized for their further educational improvement. We also try to remove syllabus related difficulties. The teachers also give relevant feedback and actively contribute towards the development of an institution. The employer takes every care for the overall development of the institution. An alumni and parents are well satisfied with the progress of an institution in all respects. Thus, all the stakeholders provide timely service to be utilized.

The feedback from the students is taken into account. Their problems and suggestions have been dealt with. They have expressed satisfaction over the method of imparting education by all faculty members. They have found the education beneficial. The teachers are happy with the administration of the institution. All the teachers are hardworking and their service is being used for the educational progress of the institution. An employer has also given positive remark regarding overall development of the institution. An employer is dutiful and takes every care. An alumni and parents are glad to see the ever increasing educational progress of the institution. An alumni whole heartedly assist the institution sometimes financially. The parents interact with the employer and staff members, they are happy to see their wards being educated properly and marching ahead in life towards achieving goal.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year 1.1

Name of the program me	Number of seats available	Number of applications received	Students Enrolled
B.A.I,II,III	320,120,120	425,190,203	372,153,169
B.Com.I,II,III	220,120,120	202,157,165	180,116,134
B.Sc.I,II,III	120,120,120	179,105,101	155,85,91
M.A. Mar,M.A. Pol., M.Com.	80,80,80	430	85,124,154

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data) 1.1.

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1455	363	09	03	09

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers usingICT foreffective teaching with Learning Management Systems (LMS), E-learningresourcesetc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
08	08	LCD Projector	Two	Nil	College Website

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Each faculty member use to advice students about their respective subjects. The students find this system

very useful from examination point of view. They get problems resolved from teachers. Right from the admission procedure till the end of session an experienced faculty guide and counsel the students. In this mentoring system almost all teachers actively participate, making the students educationally, professionally and from career point of view beneficial. It also results in advanced students mentoring slow learners. Teachers not only educationally prepare the students but also try to bring about their personality development by adopting mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1455+363= 1820	11	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
14	11	03	-	05

2.4.2 Honors and recognitions received by teachers			
(received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)			
Year of award	*Name of full time teachers receiving awards from state level, national level, international level*	*Designation*	*Name of the award, fellowship, received from Government or recognized bodies*
--	--	--	--

2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
programme Name	programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.I	1001			
B.A.II	1001		2019	
B.A.III	1011	2017	2019	
B.Com I	1001	2018	2019	
B.Com II	1011	2017	2019	
B.Com III	1011	2018	2019	
B.Sc.	1011	2017	2019	
M.A.	1001	2017	2019	Jan.2019

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words) Subject wise unit test have been conducted, evaluated and result of the same is declared on college notice board. Then annual term examination was conducted and answer papers of all subjects were assessed by concerning faculties, after this process result was declared on college notice board.

The institution (e.g. **Open Book Examination**, Bar Coding, **Double Valuation**,**Photocopy**,Online Multiple Choice Questions)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every Department has prepared an academic calendar and implements it properly. The academic calendar includes unit test, commontest, and first semester by university. It also includes various departmentalactivities. During this period the birth and death anniversary of great, an eminent writer iscelebrations. Extra-curricular activities are also carried out.Viva
-voce, SeminarPresentation; Home Assignment according to academic calendar all curricular related works are conducted.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the web link)   www.drgamtelh.org/AQAR2018-19.doc

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
1001	B.A. III B.Com. III B.Sc. III	148 131 90	43 92 49	29.5% 70.30% 54.44%
1011	M.A. II Mar M.A. II Pol M.Com. II	17 28 29	06 12 26	35.29% 42.86% 89.66%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	--	--	--	--
Minor Projects				
Interdisciplinary Projects				

Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
------	------	-----

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
------	------	----	------	-----

3.2.3 No. of Incubation center created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
------	--------	------

Name of the Start-up	Nature of Start-up	Date of commencement
-------	-------	------

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
------	------	-------

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
--	--

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	1.English 2.Marathi 3.History 4.Home-Economics 5. Economics 6. Commerce	01 04 02 02 03 02	**5.5**

International	-----	-------

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
1.Home-Economics	02

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
--	--	--	--	--	--	--

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
--	--	--	--	--	--	--

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	----	----	----	----
Presented papers	01	02	---	---
Resource Persons	---	----	----	---

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
7 day Camp at the adopted village Hingani (Bk.)	NSS Unit	02	75

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year			
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
--	--	--	--

3.4.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organizing unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
1.Swachh Bharat Abhiyan	NSS	Cleanliness of the fair place premises at Dattwadi, Telhara	02	78
2.AIDS Awareness Programme	NSS	AIDS Awareness Rally	02	65
3. Voter Awareness Programme	Dept. of Political science	Street Play and Rally	01	84

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
-----	-----	----	-----

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
----	----	-----	-----	----

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
----	----	----	----

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
----	---

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	20560 sq,mts.	Nil
Class rooms	15	Nil
Laboratories	08	
Seminar Halls	02	Nil
Classrooms with LCD facilities	01	Nil
Classrooms with Wi-Fi/ LAN	15	Nil
Seminar halls with ICT facilities	01	Nil
Video Centre	-	
No. of important equipment purchased ($\geq$ 1-0 lakh) during the current year.	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	
Others	-	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
------	------	------	-------

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19585	2022964	377	68919	19962	2091883
Reference Books	468	41247	03	374	471	41621
e-Books	-----	-----	----	----	----	-----
Journals	70	15100	17	17232	87	32332
e-Journals	-----	------	----	----	----	----
Digital Database	------	-------	-----	-----	-----	-----
CD & Video	62	6200	-----	------	62	6200
Library automation	-----	------	-----	-----	-----	-----
Weeding (Hard & Soft)	------	------	-----	------	-----	------
Others (specify)1.Map 2.Computer	25 03	2200 87000	01	7850	29	97050

4.3 IT Infrastructure

4.3.1 Technology Up gradation (overall)

	Total Comp uters	Compu ter Labs	Internet	Browsing Centers	Comp uter Cente rs	Office	Departments	Available band width (MGBPS)	Others
Existi ng	52	25	02			08	12		05
Adde d	-	-	-	-	-	-	-	-	-
Total	52	25	02			08	12		05

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

………………… MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media center and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
-	-	-	-

4.4.2 Procedures and policiesfor maintainingandutilizingphysical,academicand support facilities - laboratory, library, sportscomplex,computers,classrooms etc. *(maximum 500 words)*   (information to be available in institutional Website, provide link) The students of science faculty use laboratory for practices. The students and teachers borrow the textual and reference books from the library from teaching and examination point of view. The games and sports department of the college is active. The students participate in state and national level competitions and bring laurels to the college. The college office and every department are having computer facility to speedily complete the work in time. All classrooms are well furnished in all respects.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National			
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

2018-19	57	B.A.	Eng ,Mar,His, Pol,Eco	Dr.G. K. Mahavidyalaya, Telhara	M.A. I(Marathi)
	90	B.A.			M.A. I (Politcal Science)
	104	B.Com	Commerce		M.Com. I

5.2.3Students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
-------	--------	-------

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
----	-----	------	CM Trophy	---	----	04

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words) As per the newUniversity Act 2016, the election of the students Council should be there to elect the Secretary of Students Council but in the academic year 2018-19, the election for Students Council did not take place. Therefore the major activity of Students Council is not noteworthy. Even though the Principal has nominated the students representative on College Development Committee along with one Alumni. Students representation is discerned in various committees of Sports, Cultural Activities etc.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):No

5.3.2 No. of ~~registered~~ enrolled Alumni: **Nil**
5.3.3 Alumni contribution during the year (in Rupees) **: Nil**
5.3.4 Meetings/activities organized by Alumni Association **: Nil**
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
The management nominated two faculty members on Purchase Committee, Building and Construction Committee. Three senior faculties, both teaching and non-teaching staff, are members on College Development Committee.The In-charge of three faculties of Arts, Commerce and Science is the sign of decentralization of power.
6.1.2 Does the institution have a Management Information System (MIS)?   Yes/No/Partial: Yes
Management Information System is active in the institution
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each**):**
❖ Curriculum Development: Adopted curriculum is developed into Teaching Action Plan. Academic Calendar is prepared.   ❖ Teaching and Learning: CHB teachers are appointed to fill up vacant posts both on grant & non-grant section. Besides regular teaching methods, CT is used in teaching &learning. Slow & advanced learners are divided & coached separately. Regular feedback is taken on teaching & analyzed.   ❖ Examination and Evaluation: Examination is conducted as per university programme.Paper valuation is done in college premises. Unit Test, Annual Term Examination, Home Assignment, Project Report, Viva-Voce, Classroom Seminar & Group Discussion are evaluated at college level. Unit Test papers are examined shared with students & difficulties resolved.CCTV is used to bring transparency in examination process.   ❖ Research and Development: Research committee is active in the institution. It motivates teachers & students to participate in conferences, seminar & workshop as well as Ph.D. & other research activities. Leaves like DL & FDP are given to teachers. Central library is kept update for research work.   ❖ Library, ICT and Physical Infrastructure / Instrumentation: The Library is regularly updated. Books& other materials are brought as per requirement. CT is regularly maintained & used for teaching-learning purpose. Physical infrastructure & instrumentation is sufficient to run courses. As per requirement new infrastructure &equipment produced.   ❖ Human Resource Management: College Development Committee (CDC) Internal Quality

	Assurance Cell (IQAC) College Staff Council. Student Council. Academic & Financial Committees.
❖	Industry Interaction / Collaboration: Department of Commerce has collaboration with Ganga Jining Mills.Telhara.Department of Marathi collaborated with Ankur Sahitya Sangh,Telhara.Department of English collaborated with Shri Shivaji College,Akot.
❖	Admission of Students:For Part I of all faculties, admission process is conducted as per merit list. For Part II & III, First Come First Serve is followed. University applied online admission for First Year for which admission committee is instructed.

6.2.2 :   Implementation of e-governance in areas of operations:

- ❖ Planning and Development
- ❖ Administration
- ❖ Finance and Accounts
- ❖ Student Admission and Support
- ❖ Examination

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)

6.3.4   Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for

Teaching	Career Advancement Programme, Loan Facility

Non-teaching	Non-teaching training programme
Students	Earn & Learn Scheme,Teacher Guardian Scheme

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
  (with in 100 words each**)**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC, Academic Monitoring Committee and SAAC	Yes	IQAC
Administrative	Yes	IQAC	Yes	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Meetings are called for seeking suggestion. Poor attendance of students is discussed. Participated in games & cultural activities.

6.5.3 Development programmes for support staff (at least three)

Refresher Course, Orientation Programme & Short Term Course. Seminar, Conference&Workshop. Training programme for non-teaching
staff.

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5
a. Submission of Data for AISHE portal   : (**Yes** /No)
b. Participation in NIRF   : (Yes /**No)**
c. ISO Certification   : (Yes /**No**)
d. NBA or any other quality audit   : (Yes /**No**)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2018	Tree/Sapling	July 25,2018		70

Plantation			

CRITERIONVII –INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Plantation programme, Green campus, and NSS students clean campus every Sunday.NSS volunteers rallied to protect environment. Water pond & soak pit are useful to increase water level.
Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	---
Provision for lift	No	---
Ramp/ Rails	Yes	Admitted Students
Braille Software/facilities	No	----
Rest Rooms	No	----
Scribes for examination	Yes	----
Special skill development for differently abled students	No	---
Any other similar facility	No	---

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Beautiful garden, Green Campus, Plantation Drive, Water pond, Roof water
harvesting.

7.2 Best Practices

Describe at least two institutional best practices: The students are made aware of financial assistance by displaying notice. The fee structure is prescribed in the prospectus.
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words

To use the educational and physical resources available within the institution for the creation of the skilled, disciplined, educated and rational society of high moral standards. To enable the rural students to acquire the self-confidence to lead respectable and prosperous life. To inculcate social, national and human values in young generation through education and thereby contribute to the nation.

8. **Action Plan for next academic year (500 words)**

1. To formulate and implement Academic Calendar- 2019-20.
2. To formulate and implement Academic Action Plan- 2019-20.
3. To adopt changes in curriculum.
4. To take feedback from stakeholders.
5. To appoint more CHB teachers.
6. To introduceinnovative process in teaching, learning& evaluation.
7. To carry out examination & evaluation reform initiated by university.
8. To increase students' percentage of attendance.
9. To augment annual examination result of university.
10. To undertake initiatives towards faculty development program.
11. To boostIQAC's role in promoting research culture in the college.
12. To promote Extension Activities and Social Responsibilities.
13. To maintain and increase infrastructure facilities.
14. To provide library services.
15. To materialize technology up gradation.
16. To stimulate IQAC's contribution to Student Support Services.
17. To enhance coaching for competitive examination, counseling for career guidance and placement cell.
18. To boost student activities in cultural and games and sports at state, national and international level.
19. To provide scholarship and other financial assistance.
20. To fulfill goals and mission of the institution.
21. To adopt Quality Improvement Strategies of every NAAC Criterion.

22. To render Academic and Administrative Audit of every department.
23. To organize Activities of Alumni and Teacher Parent Association
24. To make premises eco-friendly.
25. To fill up the regular posts by requesting the management.

25. Innovative and Best Practices.

> To make optimum use of ICT in teaching and learning process.
>
> To publish research articles in conference proceedings and journals.
>
> To boost infrastructure development.
>
> To adopt quality improvement strategy.
>
> To make college premises eco-friendly.
>
> To introduce innovative and best practices.

SWOC Analysis

Strengths: College re-accredited by NAAC with ''B'' Grade, CGPA-2.12,Strength of student constantly increasing,Infrastructure,Faculty,Cordial atmosphere, Extension activities,Gymnasium,Internet,Wi-Fi,ICT,Social awareness, Healthcheckupcamp, Hostelfacility, Well stacked library.

Weaknesses: Drop-out rate is high, teaching& non-teaching staff is insufficient, Reading room, Girls' common room, Boys' common room, Toilet facility, Canteen, Indoor game facility are not adequate.

Opportunities: Providing quality based higher education to rural and backward students, Open study Centre, Skill oriented programmes, Research center.

Challenges: To increase infrastructure facility. To reduce drop-out rate.

Name: Dr. G. O. JondhalekarName: Dr.N.B.Bhusari

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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DR. GOPALRAO KHEDKAR MAHAVIDYALAYA GADEGAON (TELHARA) DIST-AKOLA
DEPARTMENTWISE CONSOLIDATED ACADEMIC CALENDAR (2019-20)

<u>First Session: 10 June 2019 to 23 Oct. 2019</u>

1. June 2019 –
Academic Work (Working Days- 19/ Holidays- 03)

Days	Events	Departments
10 June 2019	College reopens	-
15 June 2019 to 29 June 2019	Admission Process	-

2. July 2019
Academic Work (Working Days- 27/ Holidays- 4)

Month	Events		Departments
July 2019	Conduction of Reading & Listening Skill	1	English
	Effective Reading Skill	2	Marathi
	First & Second Unit (First Unit Test)	3	Political Science
	First Unit	4	History
	First Unit	5	Economics
	First & Second Unit (First Unit Test)	6	Commerce
	Unit First & Second (First Unit Test)	7	Home Economics
	Game wise selection of students	8	Physical Edu.

3. August 2019
Academic Work (Working Days- 24/ Holidays- 07)

Month	Events		Departments
August 2019	Effective Writing Skill	1	English
	Effective Writing Skill	2	Marathi
	Elocution Competition	3	Political Science
	BOS inauguration	4	History
	BOS inauguration	5	Economics
	Elocution Competition	6	Commerce
	Preparation for Practical	7	Home Economics
	Participation of Inter collegiate program	8	Physical Edu.

4. September 2019
Academic Work (Working Days- 21/ Holidays- 9)

Month	Events		Departments
September	Conduction of General Knowledge Competition	1	English
	Group Discussion, Home Assignment	2	Marathi
	Seminar	3	Political Science
	Group Discussion	4	History

2019	Group Discussion	5	Economics
	Seminar	6	Commerce
	Group Discussion	7	Home Economics
	Physical Fitness Test	8	Physical Edu.

5. October 2019
Academic Work (Working Days- 19/ Holidays- 5)

Month	Events		Departments
October 2019	Group Discussion & Class room Seminar	1	English
	Class room Seminar & Home Assignment	2	Marathi
	Project Viva	3	Political Science
	Subject Seminar	4	History
	Subject Seminar	5	Economics
	Project Viva	6	Commerce
	Subject Seminar	7	Home Economics
	Physical Fitness Test	8	Physical Edu.

<u>Second Session – 21 Nov. 2019 to 25 April 2020</u>

6. November 2019
Academic Work (Working Days- 09/ Holidays- 1)

Month	Events		Departments
November 2019	Essay Competition	1	English
	Writing Skill	2	Marathi
	Group Discussion	3	Political Science
	Subject Seminar	4	History
	Subject Seminar	5	Economics
	Group Discussion	6	Commerce
	Group Discussion	7	Home Economics
	Physical Fitness Test	8	Physical Edu.

7. December 2019
Academic Work (Working Days- 25/ Holidays- 06)

Month	Events		Departments
December 2019	Celebration of Birth Anniversary of Mulk Raj Anand	1	English
	Home Assignment	2	Marathi
	Study Tour	3	Political Science
	Historical Study Tour	4	History
	Educational Study Tour	5	Economics
	Study Tour	6	Commerce
	Study Tour	7	Home Economics
	Organization of various games & sports	8	Physical Edu.

8. January 2020
Academic Work (Working Days- 27/ Holidays- 4)

Month	Events		Departments
January 2020	Extension Activities	1	English
	Home Assignment	2	Marathi
	Seminar	3	Political Science
	--	4	History
	--	5	Economics
	Seminar	6	Commerce
	Seminar	7	Home Economics
	Organization of various games & sports	8	Physical Edu.
	Special NSS Camp at an adopted village	9	NSS

9. February 2020
Academic Work (Working Days- 23/ Holidays- 6)

Month	Events		Departments
February 2020	Guest Lecture	1	English
	Group Discussion	2	Marathi
	Project Viva	3	Political Science
	--	4	History
	--	5	Economics
	Project Viva	6	Commerce
	Practical & Project Guidance	7	Home Economics
	Organization of various games & sports	8	Physical Edu.

10. March 2020
Academic Work (Working Days- 24/ Holidays- 07)

Month	Events		Departments
March 2020	Guest Lecture	1	English
	--	2	Marathi
	--	3	Political Science
	--	4	History
	--	5	Economics
	--	6	Commerce
	--	7	Home Economics
	--	8	Physical Edu.

11. April 2020
Academic Work (Working Days- 18/ Holidays- 7)

April 2020	University Examination & Invigilation	--------

Summer Vacation = 27 Apr.to 6 Jun.2020

FEEDBACK REPORT (2018-19)

We are pleased to present Feedback Report for the academic year 2018-19. The committee of five members was constituted with the Principal as the chairman. It was resolved in the meeting that a questionnaire had to be prepared reflecting upon all academic aspects. It aimed to seek suggestion from students, analyze them and improve at the best.

Following are the selected remarks and suggestions retrieved for analysis.

.

Remarks and Suggestions:-.

1. Need canteen in the premises.
2. Provide travelling allowance to commuters.
3. Reading Room in Library is not spacious.
4. Conduct Competitive Examination at college level.
5. Expand college garden and sports ground.
6. Increase stock of library.
7. Make Identity Card compulsory to students in the premises.
8. Increase desk-bench in the class rooms.
9. Avail sports materials to students in time.

Action Taken Report (ATR), 2018-19

1. The plan is to construct a well-facilitated canteen in the premises in future.
2. The travelling allowance was discontinued as the seed money was ceased. If UGC provides such grants in future, it will continue.
3. Taking students' demand for expansion of reading room, new seating arrangement is made for students.
4. In the event of Late Dr. Bhausaheb Deshmukh Birth Anniversary, the founder President of Shri. Shivaji Education Society, Amravati, various competitions wereorganized for all college students.
5. It was resolved that it was not possible to expand the college but garden and sports ground was kept neat and clean.
6. The college has already an ample stock of old and new books and every year as per requirement a certain amount of books are purchased.
7. It was decided that the student having Identity Card should be allowed toenter in the premises.
8. As per requirement the number of desk and bench is always increasing.

By the end of the session, remarks and suggestions retrieved from feedback forms and resolved in the meeting have been successfully culminated. Those which left unfulfilled would be placed and resolved in the next meeting of the next academic year.

With regards

ANNEXTURE – III

<u>**Best Practices**</u>

1) Title of the Practice: Admission free of cost to ST/ SC/ VJ/NT/ OBC/ Minorities.

Introduction:

        The college is being run by Shri. Shivaji Education Society, Amravati founded by Dr. PanjabraoDeshmukh, the former central Agriculture Minister of India. He had bright vision to provide higher education to poor and backward students. The college ever attempts to meet his dream by initiating various best practices. It is undeniable fact that the college is situated in rural and backward areas and 90% of the students admit from the same background. Their daily living is based on farm labor. While working in the farm, they continue their higher education. Contrary to it, it is hardly possible to them to continue higher education. It is observed that students in this area generally lag behind as compared to the students studying in metropolitan areas. To continue their higher education, economic assistance plays a pivotal role. To bring such disadvantage section of society into the main stream of higher education, the college has introduced the best practice like admission free of cost to categorized& economically backward students.

Objectives of the practice:

To render helping hand to poor learners to continue their higher study.

The Context:

        Assisting students financially to continue their higher study is of paramount importance. The mission of the college is to uplift the disadvantage section of society which had been fumbling and rendering in ignorance and darkness since ages. The college runs Teacher Sponsored Award to help meritorious students. Even open candidates who are unable to pay fees at a time are allowed to pay fees in installments.

The Practice:
- Students are made aware of financial assistance by displaying notice.
- Fee structure is prescribed in the prospectus.
- The Principal and teaching staff interact with students about fees.
- This practice gains wide appreciation across the town.

Evidence of Success:
    This practice is widely appreciative and imbibes a sense of zeal and confidence among the learners.

Problems Encountered and Resources Required:
- The college has to bear loss which is sacrificed to fulfil the vision and mission.
- Strength of students is more than intake capacity.
- Many students have to miss admission opportunity.

2) Title of the Practice: Water Pond and Soak Pit

Introduction:

      Water plays a pivotal role for surviving humanity on the planet. It is scared to remark that water level is decreasing day by day. It is a big jolt to the nation and nation is addressing this issue across the country. *SAVE WATER AND STORE WATER* is a slogan always reiterated by NSS in all the colleges. Due to scarcity of rain and water storage, it is reported that greater part of India is deserted and screamed with farmers' suicide. It is necessitated to adventure water pond and soak pit everywhere.

Objectives of the practice:

To save water and increase water level of the earth.

The Context:

      In Vidharbh region, scarcity of water and insufficient rainfall cause farmer suicide. Despite several measures by government to protect it, suicide notes are beyond control. Keeping it into account, the college introduced this practice. Water Pond is made at right corner of the college in such a way that rain water after rain renders smoothly to the pond. Rain water in campus once going wasted is now storing into the pond. Soak pit is prepared in such an areas where roof water automatically surrenders and water is absorbed.

The Practice:

- Every year in summer water pond is renovated.
- Storage capacity of water is increasing day by day.
- It is fenced to avoid any kind of calamity.
- The college learners pass time by its edge.

Evidence of Success:

      Every year a great deal of quantity of water helps to increase water level.

Problems Encountered and Resources Required:

- Every year the college has to spend a certain amount of money to maintain the water pond and soak pit.